

PART G

Fee Refund Policy for the Academic Session 2026-27

FEE REFUND POLICY FOR THE ACADEMIC SESSION 2026-27

The policy for refund of fee notified by the UGC will be implemented by University during the Academic Session 2026-27. Refund shall be processed after conclusion of all rounds of Online/ Offline Counselling for the Academic Session 2026-27. All types of admissions shall be considered under this Refund Policy.

- **Refund of Part Academic Fee shall be processed as per UGC Refund Policy.**
- **The candidates can withdraw their admission in online mode for the courses for which online counselling has been carried out, as per notified schedule only.**
- **Candidates who takes admission in offline mode can withdraw by submitting his/her withdrawal application as per prescribed format in Appendix- 9 in the Academic Branch of the University.**
- **In all cases, Refund shall be made only to the Bank Account as provided by the candidate in the Online Application form. So, candidates are advised to fill in the Accounts details very carefully alongwith uploading a copy of cancelled cheque.**
- **Non reporting to allotted Institute shall lead to automatic cancellation of admission & subsequent refund of Part Academic Fee.**
- **Refund application for Balance Fee (paid at Institute/USS during reporting) must be submitted to concerned Institute/USSs alongwith Appendix- 11.**
- **All refunds, shall be processed after the completion of counselling schedule.**



ज्ञान-विज्ञान विमुक्तये

आचार्य मनिष र. जोशी
सचिव

Prof. Manish R. Joshi
Secretary



सत्यमेव जयते



विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O.No.F.12-5/2024(FNT/NET)–FeeNivaran(Notice)

5 कार्तिक, 1947/ October 27, 2025

Subject: UGC Fee Refund Policy for Academic Session 2025–26

127 OCT 2025

आदरणीय महोदया/महोदय,

The University Grants Commission, vide Circular No. D.O. No.F.2-71/2022 (CPP-II) (C-114546) dated 12th June 2024, issued the Fee Refund Policy applicable for the academic year 2024–25. It is hereby informed that the Fee Refund Policy for the year 2024–25 is currently in existence and the same policy will remain in force for subsequent academic sessions until the issuance of new policy by UGC with the cut-off date of 31st October 2025.

All Higher Educational Institutions are requested to strictly adhere to the cut-off date mentioned in the Fee Refund Policy issued by the UGC for the academic years 2021–22 to 2024–25 to resolve the old pending cases respectively.

Any HEI violating the provisions of UGC Fee Refund Policy shall be liable for punitive action as notified in Clause 5 of the UGC Notification on Refund of Fees and Non-Retention of Original Certificates issued in October 2018. Copies of the above-mentioned Fee Refund Policies are attached for your reference.

सादर,

भवदीय,


(मनिष जोशी)

सेवा में,

सभी विश्वविद्यालयों के कुलपति।

सभी महाविद्यालयों के प्राचार्य।

status, physical assets and amenities, course-wise sanctioned intake of students, various types of fees payable for different programmes, total fees payable for an entire programme, last date of admission, details of faculty, members of governing bodies and minutes of the meetings of bodies like Academic/Executive Council, sources of income, the financial situation and any other information about its functioning, necessary for an applicant to make a fully informed choice.

4.1.2 HEIs shall charge fees in advance only for the semester/year in which a student is to engage in academic activities. Collecting advance fees for the entire programme of study or for more than one semester/year in which a student is enrolled is strictly prohibited.

4.1.3 If a student chooses to withdraw from the programme of study in which he/she is enrolled, the institution concerned shall follow the following five-tier system for the refund of fees* remitted by the student.

S. No	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
(1)	100%	15 days or more before the formally-notified last date of admission
(2)	90%	Less than 15 days before the formally-notified last date of admission
(3)	80%	15 days or less after the formally-notified last date of admission
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
(5)	00%	More than 30 days after formally-notified last date of admission