

INSTITUTE OF INNOVATION IN TECHNOLOGY AND MANAGEMENT

Training & Placement Department

Ref.No.:- IITM(JP)-IPU/Notice/2024/1779

Date: 12/09/2024

Notice No. : 1779

Oblu Healthcare placement drive for BBA/B.Com 2025 batch on 5th September , 2024

Oblu Healthcare intends to conduct a placement drive for BBA/B.Com final year students at company office/virtual mode.

Job Profile:

Supply Chain Management & Quality Control

Packages:

1.80 LPA for 6 months of probation period UP to 3.00 LPA after probation period

Role:

- After-Sales Operations Management: Oversee and manage all after-sales activities, ensuring customer satisfaction through efficient and effective processes.
- Inventory Management: Monitor and manage inventory levels to ensure the availability of products for delivery while minimizing excess stock and reducing costs.
- Product Delivery: Coordinate and ensure the timely delivery of products to customers, addressing any issues that may arise in the process.
- Payment Collection: Manage the collection of payments, ensuring all transactions are completed on time and accurately recorded.
- Process Improvement: Identify and implement improvements in after-sales processes to enhance efficiency and customer satisfaction.
- Vendor and Supplier Coordination: Work closely with suppliers and vendors to ensure the seamless flow of products and services Needed for after-sales operations.
- Customer Communication: Serve as a point of contact for customers regarding order details, resolving any issues pertaining to delivery and product returns.
- Reporting: Generate regular reports on after-sales operations, inventory levels, delivery performance, and payment status, providing insights to senior management.
- Operational Oversight: Maintain a comprehensive overview of all after-sales operations, ensuring compliance with company policies and standards.

Eligibility:-

- BBA & B.Com only 2025 passouts.
- Excellent verbal and spoken communication skills (Preferably English).
- Ability to persuade and negotiate.
- Ability to work in a team.
- Fast learner, keen on details, and self-motivated.



Mr. Sudhir Sharma
Training & Placement Officer



Prof. (Dr.) Monika Kulshreshtha
Director

- CC: 1. Students Notice Board
2. Institute's Website
3. Notice File