

Ref.No.:- IITM(JP)-IPU/Notice/2024/1718

Date: 14/06/2024

## Notice No. :1718

### "CVENT" virtual placement drive for BCA (2021-24) batch on 14<sup>th</sup> June, 2024

CVENT intends to conduct an online placement drive for BCA final year students.

**Job Profile:** 'Intern, APC' role in their Client Servicing Department.


**Job Role:**

- Support clients over the phone and email by answering their product questions and offering technical assistance
- Offer best practice tips to clients to boost their meeting attendance via Cvent's marketing engine.
- Gather client requirements for future releases of the product
- Create and maintain all product documentation
- Implement and manage the online portion of client events as and when needed
- Gather client requirements and implement them in Cvent's event management software
- Communicate with the client and review the initial implementation with them and make required changes

**Compensation:** INR 25,000/-

**Selection/Interview Process:**

- Introduction and Welcome note
- Pre-Placement Talk and walkthrough about Cvent
- Product Video Test (Elimination round)
- Group Discussion (Elimination round)
- Voice Assessment (Elimination round)

  
14/6/24  
**Sudhir Sharma**  
Training & Placement Officer

  
**Prof. (Dr.) Monika Kulshreshtha**  
Director

CC: 1. Students Notice Board  
2. Institute's Website  
3. Notice File