

The IQAC meeting was held on Dec 2nd (Sat) 2017. at 11:00 AM.

The following members attended the meeting:

1. Prof. C. P. Chawla, Director General, IINOM
2. Dr. Vani Vasakola, Director, IINOM
3. Dr. Musika Kulkarni, HOD, - Mgt.
4. Dr. Greetali Banjee, HOD-IT
5. Dr. Renu Sharma, Prog. Director
6. Dr. Rachita Rana, Director - IITM (external member)
7. Dr. Snehinder Singh, Prog. Dir.
8. Ms. Deepak Trivedi, IQAC Coordinator.

The agenda of the meeting was as follows:

- (1) Review of the last minutes of meeting held on 6th May 2017.
- (2) Requisition of Additional books for the library.
- (3) Upgradation of Computer Lab.
- (4) Procurement of additional furnitures
- (5) Repair of broken floor Tiles.
- (6) A.T.R. (Academic Tracking Report) implementation.

The Chairman of the IQAC presided over the meeting. The members of the committee were welcomed by the IQAC coordinators.

The last minutes of meeting was reviewed. It was informed to the committee members about the ADAR preparations and its subsequent submission.

The committee was also informed that all possible quality related formats and procedures are being adhered to.

The members of esteemed committee was informed about the current agenda of the meeting and the IOAC coordinator initiated the discussion.

The committee discussed the additional requirement of book for the students for the coming academic session. The IOAC coordinator informed that due to increase in the number of students, approximately 2200 books are needed to be procured. It was also informed that this procurement would allow the institute to adhere to its 1:1 (student to books ratio) policy. The committee approves the procurement of required books with due diligence.

The committee also deliberated on the need to ^{upgrade} enhance the computer hardware available in the computer lab. The prevailing configuration of desktop is dual core and is not sufficient for the current need of the students.

given their use of it. It was unanimously agreed that all the computers (approx. 60) with dual core configuration ^{has to} ~~would be~~ replaced by HP i5 processors.

The Coordinator brought to the notice of the members that a good number of chairs in the classroom and library ~~have~~ are either without their handles or with a broken one. The need for their replacement ~~has~~ to be initiated on an urgent basis. The committee deliberated on it and unanimously approves the proposal to replace chairs with broken handles.

The committee also deliberated on the need to ~~replace~~ repair floors of classrooms where tiles have broken down. The IDAC Coordinator updated the committee members that ⁶³ tiles have broken down in three rooms collectively. The need to replace it with new ^{academic} one before the start of the new session i.e. August 2018. The ~~committee~~ members of the committee discussed ~~the~~ issue in great detail and approves the proposal.

The need to adhere to the quality procedure was hugely agreed upon and appreciated by the committee members. In continuation of this, the committee ~~was~~ reviewed

the IQAc designed ^{Academic Tracking} ~~program~~ ^{Report} ~~program~~. All the members were found concerned about the fact that this program is not being implemented properly. ~~Since~~ All committee members unanimously agreed that ATR is a powerful tool to track the Academic Progress in a given Academic Session and emphasized on the need to implement it properly at all levels. The meeting ended with a vote of thanks to the chair.

2/12/17
(Prof. C.P. Chawla)

Jain
(Prof. Jain Vanshika)

Nh
(Dr. Neelke Kulkarni)

Sreetali
(Dr. Sreetali Baner)

Sharma
(Dr. Renu Sharma)

S
(Dr. Suchinder Singh)

R
(Dr. Rallinto Rane)

Deepak
(Dr. Deepak Rana)