

A meeting of IQAC was held on 11<sup>th</sup> July 2015 at 11:00 AM.

The following members attended the meeting.

1. Prof. (Dr) Rachita Rana (Director, IITM)
2. Prof. (Dr) C. P. Chawla (Chairman - IQAC)
3. Dr. Monika Kulshrestha
4. Dr. Greetali Banerjee
5. Dr. Renu Sharma
6. Mr. Sukhvinder Singh
7. Mr. Deepak Trivedi (IQAC-coordinator)

The agenda for the meeting was as follows:

- (i) Upgradation of <sup>Computer</sup> Lab.
- (ii) Research Lab formation
- (iii) Library

Prof. C.P. Chawla, Chairman IQAC Committee presided over the meeting and Mr. Deepak Trivedi, coordinator IQAC welcomed the members of the committee.

Dr. Rachita Rana, Director IITM participated the meeting as an external <sup>members</sup> ~~representative~~.

The IQAC coordinator briefed the house about the institute's progress towards NAAC accreditation.

The coordinator updated the members

about the successful implementation of the recommendations provided by the ~~new~~ IQAC members in the previous meeting. It was also updated that the journal exchange programme to an extent that the journals ~~house~~ are being exchanged with that of our journal.

The coordinator of IQAC ~~initially~~ tabled the agenda before the house for discussion.

(i) The members shared the common concern <sup>about</sup> the ageing computer configuration and its related efficiency. It was unanimously agreed upon the need for the upgradation of the computers in the lab. Dr Geetha Banjee, HOD - Computer Science was assigned the responsibility to oversee the upgradation process. ~~and to suggest~~ ~~the necessary to be provided~~

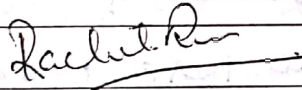
(ii) The pressing need to provide a conducive <sup>& quality</sup> research environment to faculties <sup>was felt by</sup> the members <sup>who</sup> discussed on the multiple available options. It was unanimously agreed to create an exclusive research lab where faculties could spend time <sup>on</sup> research related work. Dr. Sarmistha Sarma was ~~assigned~~ <sup>assigned</sup> the responsibility to oversee the execution of the same.

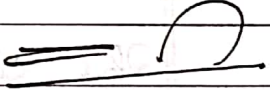
(iii) The IQAC felt that ~~the~~ not only the library should be enriched with quality books but also should encourage students to ~~to~~ read these books. It was unanimously suggested that the library should work towards the agenda of issuing books to the students on 1:1 basis.

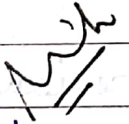
~~The library~~ Dr Vani Vasankar has been assigned to oversee the progress towards the decision.

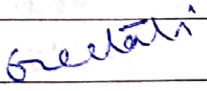
~~The IQAC coordinator read the ~~previous~~ minutes of meeting and apprised~~

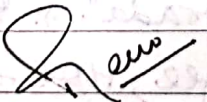
The chairman adjourned the house with the vote of Thanks.

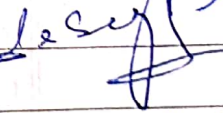
  
(Dr. Rachita Rana)

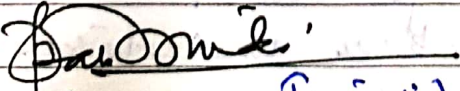
  
(Dr. S. S. Chawla)

  
(Dr. Monika Kulkarni)

  
(Dr. Greetali Banjara)

  
(Dr. Renu Sharma)

  
(Mr. Sukhinder Singh)

  
(Mr. Deepak Trivedi)