

A meeting of IQAC was held at 3:00 PM on 05th January (Monday).

The following members attended the meeting.

- (i) Prof. C.P. Chawla
- (ii) Dr. Mousika Kulshrestha
- (iii) Dr. Greetali Banerjee
- (iv) Dr. Renu Sharma
- (v) Dr. Sarmistha Sarma
- (vi) Mr. Sukhinder Singh
- (vii) Mr. Deepak Pruthi
- (viii) Mr. Ankit Verma

Agenda of the meeting was as follows:

- (1) To review the last MOM.
- (2) Steps taken ~~towards~~ ^{for} NAAC.
- (3) Appointment of Placement officer.

Prof. C.P. Chawla, ^{Director} presided over the meeting.

Dr. Mousika Kulshrestha, ^{Coordinator} ~~Member~~ - ~~NAAC~~ steering committee, welcomed the members and briefed them on the following points.

(1) NAAC Accreditation
For to make the NAAC accreditation

process a smooth affair, a team was constituted. The members are as follows.

HEAD

- (i) Mr. Deepak Trivedi - IQAC Coordinator
- (ii) Dr. Renu Sharma - Clubs & Committees
- (iii) Dr. Garmistha Sanno - Research Committee
- (iv) Dr. Greetali Bansija - Computer Lab.
- (v) Dr. Vani M. and Ms. Sunsan - Library.
- (vi) Mr. Sukhvinder Singh - A.C.S. Coordinator
- (vii) Mr. Akrit Verma - Website
- (viii) Ms. Shubhra D. - Placement

~~(ix)~~

These heads were requested to frame the action plan.

(2) With reference to the last meeting, the format of the following forms were approved by the IQAC team.

- (i) Project Evaluation Tracking (PET)
- (ii) Student Registration Form
- (iii) ^{Revised} AC-1, AC-2 & AC-3 forms were renamed as ATRs. (ATR-F, ATR-P, ATR-H)

On the issue of daily attendance, ~~the~~ and the assignment given to the IT head regarding this, the steering committee head updated that the feasibility report submission date require extension. The new date given was 15th March 2015.

The work on infrastructure is in progress as per the suggestion by

The IQAc meeting dated 24.11.2015.

Finally, the meeting closed its proceeding with a vote of thanks to the chair.

~~Mr. Chaudhary~~
(Mr. C.P. Chaudhary)

~~Mr. Dandi~~
(Mr. Deepak Tandedi)

~~Mr. Mithal~~
(Mr. Moonice Kulkarni)

~~Mr. Sharma~~
(Mr. Renu Sharma)

~~Mr. Sarma~~
(Mr. Sarmithe Sarma)

~~Mr. Greetali~~
(Mr. Greetali Bangje)

~~Mr. Vesma~~
(Mr. Ankit Vesma)

~~Mr. Singh~~
(Mr. Sukhinder Singh)