

IQAC Minutes of Meeting

IQAC meeting was held online on 25th March 2022 at 11 A.M. The meeting was attended by the following members:

1. Prof. Dr. C. P. Chawla (Chairman, IQAC)
2. Dr. Renu Sharma (Coordinator, IQAC)
3. Dr. Vani Vaskarla (Director, Internal Member)
4. Dr. Geetali Banerjee (HOD – IT, Internal Member)
5. Dr. Monika Kulshreshtha (HOD – Management, Internal Member)
6. Dr. Mohita Mathur (Internal Member)
7. Prof. Dr. R. K. Mittal (External Member)
8. Prof. Dr. P.D. Kaushik (External Member)
9. Prof. Dr. A. K. Saini (External Member)

The proceedings of the meetings are as follows:

Agenda 1: New Composition of IQAC committee

Agenda 2: Classes to be conducted in Offline Mode and maintaining attendance during offline classes

Agenda 3: New books to be procured as per the new syllabus

Agenda 4: Conference, Webinar and workshops to be conducted in hybrid mode

Agenda 5: Pre placement classes and skill development training.

Agenda 6: Proposal for applying the NAAC accreditation cycle 2.

The chairman of IQAC presided over the meeting and the IQAC coordinator welcomed the members of the committee.

The following were the resolution for the last meeting:

- Advanced Excel, Python and Java trainings were conducted for students.
- Metamorphosis and Renaissance series, continued to provide organised skill development and pre placement trainings to the students
- Daywise attendance is maintained and compiled. The parents of students are called by the mentors if the attendance of students falls below 50%.
- Washrooms were renovated as had been proposed for.
- Repair works were also conducted in classrooms and faculty rooms.
- Students registered for the MOOC courses on Swayam and NPTEL which is now a part of their curriculum
- The research policy of the institute was updated to incentivize the faculties undertaking research and FDPs.
- International Conference on “Redesigning Management and Organisations in New Paradigm” is scheduled to be held on 26th March 2022 in an online mode.
- Students who were not able to find internships online were also given the opportunity to do the internships at the institute level.
- Alumni talks were a continued feature to mentor the students.
- New books were procured as per the new syllabus.
- New PA system for seminar hall was purchased.
- ICT membership was renewed.
- Guest Lecture and Industrial visits were organised for holistic development.
- Recreational Trip to Manali was organised for the final year students.

The external members of the IQAC committee appreciated that the institute has smoothly transitioned from online to offline teaching and constantly making an effort to provide best in class education to the students. Further to the discussion, they also suggested the following for improvement:

- Faculties should undertake FDPs for research learning and publish research papers in quality journals
- Farewell and Convocation can be conducted in an offline mode while maintaining all the covid protocols
- Students need to constantly mentored while they are doing their MOOC courses
- New Books should be purchased as per the New syllabus

The meeting ended with vote of thanks.



Prof. C. P. Chawla

Chairman, IQAC