

Proceedings of the meeting of the IQAC
held on 17th March 2020 at 1.30 PM.

The following members attended the meeting

1. Prof. Dr. C.P. Chawla, Director General (Chairman)
2. Dr. Renu Sharma, IQAC coordinator
3. Dr. Vani Vasakarla, Director (Internal member)
4. Dr. Geetali Banerjee, HOD (IT) (Internal member)
5. Dr. Monika Kulshrestha, HOD (Mgmt) (Internal member)
6. Dr. Mohita Mathur (Internal member)
7. Prof. Dr. R.K. Mittal (External member)
8. Prof. Dr. P.D. Kaushik (External member)
9. Dr. Sarmistha Sarma (Internal member)

The proceedings of the meeting are as follows:

Agenda:

- to formulate strategies to complete the syllabus.
- to discuss the method to evaluate the answer sheets
- to monitor the wellbeing of the teachers and students.

The proceedings of the meeting are as follows:

The chairman of IQAC informed the members that classes are suspended due to COVID-19 pandemic till the next circular from the university.

Action Plan :

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- The faculty members were instructed to share study material, presentations and assignments through mails.
- The faculty members were instructed to collect the answer sheets of the internal examination for evaluation at home.
- The students were asked to submit the soft copies of their project reports and presentations.
- The faculty members were instructed to keep in touch with the students to find out any problem faced by them.
- The mentors were instructed to conduct class representative meetings through phones.
- The mentors were also instructed to keep a track on the wellbeing of the students.
- The faculty members were asked to make videos of their lectures and share it with the students.

Mittal
Prof. Dr. R. K. Mittal

K
Prof. P. D. Kaulik
Ex pro Vice-Chancellor
Teerthankar Mahaveer University

Chawla
Prof (Dr.) C. P. Chawla
Director General

Vani
Dr. Vani Vasakarla
Director

Geetal
Dr. Geetal Banerjee

Mishra
Dr. Monika Kulshrestha

Mohita
Dr. Mohita Mathur

Sharma
Dr. Rew Sharma

S. Sarna
Dr. Saomishra Sarna