

The IOAC meeting was held on 10<sup>th</sup> March (Saturday) 2018. at 11:00 AM.

The following members attended to the meeting:

1. Prof. C. P. Chawla, Director General, IITM
2. Dr. Vani Vasakada, Director, IITM
3. Dr. Monika Kulkarni, HOD - Mgt.
4. Dr. Reetali Dhanjee, HOD - IT
5. Dr. Renu Sharma, Asst. Director
6. Dr. Sukhvinder Singh, Asst. Director
7. Dr. Rachita Rana, Director, IITM (External Member)
8. Mr. Deepak Mudi, Coordinator, IOAC.

The agenda of the meeting was as follows:

- (i) Review of the last minutes of meeting held on 2<sup>nd</sup> Dec 2017.
- (ii) Placement of students
- (iii) Short attendance of students

The meeting was presided over by the Chairman, IOAC. The members were welcomed by the Coordinator IOAC. Dr. Rachita Rana, Director, IITM attended the meeting as an external member.

The last minutes of meeting was discussed by the members of IOAC. It was informed to the committee members



Procurement of that the additional books 2200 in number has been done. It will be used by the increased strength of the students. The earlier resolution to provide books to each of the students was adhered to by increasing the number of books.

The resolution to upgrade the existing computers from dual core to i5 processors was reviewed by the committee members. The coordinator, IQAC, updated the committee members that 100 computers with dual core processors were replaced by HP i5 processors.

The committee members were reviewed the repair and replacement of chair with broken handles. The coordinator was informed the esteemed committee members that the work ~~request~~ has been initiated and the same is expected to get completed before the commencement of the 2018-19 academic session.

The members also reviewed the work on the repair of the damaged tiles in three different classrooms. The ~~IQAC~~ coordinator updated that, ~~though~~ <sup>though</sup> the repair work has not been initiated,



However, it will be completed before the close of next academic session begins.

The IOAC members reviewed the resolution for making the implementation of ATR (Academic Tracking Report) effective. It was updated that the academic team of the institute has chalked out plan for implementation of ATR. It has been decided by the Team that the proforma of ATR will be reviewed and put to a critical analysis and debate in the faculty meeting. So that a response is on the same page. The Academic team has also suggested that the ATRs need to be coordinated and monitored closely by the respective Program Director ~~will~~ under complete supervision of respective HODs of respective departments. The role of Director <sup>in</sup> the implementation of ATR was highlighted.

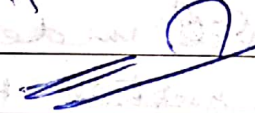
The agenda for the current meeting was discussed by the members. The first agenda i.e. Placement of student was discussed. The IOAC coordinator updated the esteemed members of the committee that the placement of student till date has been very encouraging. The details

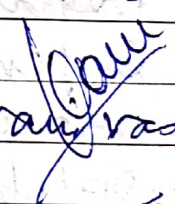


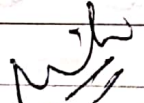
of the placement was tabled before the committee members for their review. However, the members emphasized on the increase in the salary package as well as the quality of job profile to be improved.

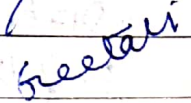
The falling attendance <sup>class</sup> of the students was on the agenda and was discussed fervently by the members. It was ~~also~~ suggested that something innovative ~~and~~ has to be done, ~~to get~~ both inside ~~the~~ and outside the class, to get student attention and imagination and hence bring back students' interest in academics.

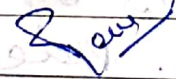
The meeting ended with a note of thanks to the Chair.

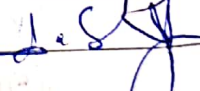
  
(Prof. A.P. Chawla)

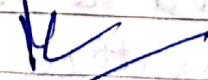
  
(Dr. Vanjivankode)

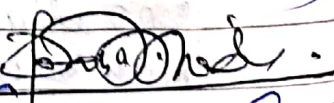
  
(Dr. Mohika Kumbhar)

  
(Dr. Geetika Barjee)

  
(Dr. Renu Sharma)

  
(Dr. Snehishtr Soti)

  
(Dr. Rakshita Rana)

  
(Dr. Deepak Tundi)